

## Class Information and Policies

The following class policies and procedures have been developed to ensure our students and teachers enjoy the experience of participating in classes at Quilter's Compass. If you have any questions or require further information, do not hesitate to contact us.

- All class participants are required to bring a sewing machine with appropriate accessories (1/4" foot, thread, extra needles, etc), scissors, rotary cutter, cutting mat, pins, seam ripper, etc. depending upon the class chosen. Quilter's Compass will provide irons and ironing boards for class participants.
- Classes can be registered for in our store, online, or by phone - (608) 938-4334.
- Due to the small sizes of our classes, we require full payment at the time of registration. This ensures that we save a spot for you in class.
- We require one week's notice if you will be unable to attend a class you have registered for. We will issue a store credit for the class fee as long as we are given a full week's notice. Students who must cancel less than one week before the class will forfeit the class fee.
- If Quilter's Compass cancels a class due to low enrollment, a refund will be given to students already enrolled. We will try to give at least one week's notice and students will be notified by phone of cancellations on our part.
- In the instance of inclement weather, Quilter's Compass may choose to cancel classes for the safety of our students, staff, and teachers. These decisions are typically more last-minute than we would like, but Quilter's Compass will do our best to notify, by phone, everyone enrolled in the class as soon as a decision is made. If a class is cancelled due to inclement weather, a store credit will be given to students for the full amount of the class fee.
- Due to copyright laws, students must purchase their own copies of any books or patterns required for classes. No sharing of patterns and no photocopies will be allowed.
- Common courtesy must be practiced by all students enrolled in classes at Quilter's Compass. Please do not bring guests or children with you (unless your guest or child is also enrolled in the class), turn off cell phones while in class, arrive early so you can set up your space, dress comfortably, and remember to bring any supplies you will need for the class. Supply lists are either included with the descriptions of each class or provided upon registration for a class.
- Ability levels are listed in each class description. The ability level listed is the MINIMUM level of skill a student needs to have to be successful in the class.